

Thank you for choosing Applejack Wine & Spirits! Please take a moment to answer the following questions and review our policies. You should expect to receive an estimate from one of our event planners within 48 hours.

**CONTACT INFORMATION**

Please provide a name, address, phone number, email and event date to set up the order in our system.

\* **Information below is required:**

First Name \* \_\_\_\_\_ Last Name \* \_\_\_\_\_

Complete Billing Address \* \_\_\_\_\_  
City State Zip Code

Phone Number \* ( ) \_\_\_\_\_ E-mail Address \* \_\_\_\_\_

Day of Event contact name and phone number \_\_\_\_\_

01. Are you picking up your order in store, or would you like us to deliver?

*(Delivery is limited to the Denver Metro area and additional select locations) \**

In-Store Pickup  Delivery Date: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

What time does your event start? \_\_\_\_\_

**If we are delivering; please provide a 2 hour delivery window:**

**If we are delivering; please provide the complete address and name of the venue:**

02. How many guests attending the event will be drinking alcohol? \*

03. How would you like your percentage allotted (e.g. 40% Beer, 40% Wine, 20% Liquor)? \*

04. During your event, how many hours will you be serving alcohol? \*

05. Will you be serving a full bar? \*  Yes  No

06. If you are having a full bar, what type of spirits would you like to serve? \*

Select all that apply. Use the "Other" field to indicate other spirit requests.

Whiskey  Vodka  Tequila  Rum  Gin  Other:

07. What quality tier would you like for your spirits? \*

Well (i.e. Svedka Vodka)  Mid-Shelf (i.e. Absolut Vodka)  Top-Shelf (i.e. Grey Goose)

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WINE & SPIRITS

**EVENT  
QUESTIONNAIRE**

08. What type of beer would you like? \* (Select all that apply)

Domestic       Craft       Bottles       Cans       Keg

Please enter specific beer requests (breweries, specific beers, styles, etc.) below:

09. What type of wine? (Select all that apply)

Red Blend    Cabernet Sauvignon    Pinot Noir    White    Chardonnay    Pinot Grigio    Other:

10. What per bottle price range would you like for the wine (e.g. \$10-12, \$15-25)? \*

11. Do you need Champagne/Prosecco for a toast?       Yes       No  
**(If yes, select your preference)**

12. Do you need sodas or water from us? **(Please be specific)** \*

13. Do you need ice? If yes please check appropriate box below.

Chilling       Drinks only       Both

14. Do you need your order chilled?

15. Do you need mixers? \*

16. Will you be serving a signature cocktail? **(If yes, please be specific)**

17. Who can we thank for the referral? \*

**PLEASE NOTE:** Pick ups are an additional service. We do not offer same day pick up. All pick ups must be scheduled with your event planner. There will be a \$30.00 fee deducted from your return.

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**EVENT  
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## **POLICIES**

Applejack does offer a Case Discount on a full case of one product (no mixed cases) as long as the product is not on sale. There are no volume discounts and some exclusions may apply.

For deliveries in the Denver Metro Area there is a \$50 minimum order of qualifying products and a \$9.99 Delivery Fee. If the order is over \$100 of qualifying products, the Delivery Fee is waived, unless the order includes a keg. Please contact the event planning department for pricing.

Keg/Tap/Tub Deposits are fully refundable upon the return of the product.

Pick-up service in the Denver Metro Area is generally available on the next business day for a fee, normally around \$30. All pick-ups need to be scheduled ahead of time. (Pick-up availability and fee are subject to change and will be discussed on a case by case basis.)

Unused merchandise is eligible for return as long as the product is unopened and the labels are in good condition. Beer must be returned in the sealed factory carton or six-pack carrier. There are no refunds on Keg Beer.

**You will have 30 days from the original purchase date to return any unused/unopened products. We have the right to refuse any product(s) that do not comply with the return policy standards.**

**A 15% restocking fee will be assessed unless you have made your purchase according to the quantity recommendations of one of our Event Planners, or if you are returning more than 30% of your original order.**

**If you are requesting an item/items that Applejack Wine & Spirits has to special order, these items will not be eligible for return.**

Delivery orders must be signed for by someone 21 years of age or older with a valid driver's license. We will be writing down the driver's license number and expiration date for our records.

Due to the availability of wine vintages and seasonal beers, some products may not be available at the time of your event. Ask the event department for further details.

**NOTES:** Quotes are generally based upon one drink per person per hour of the event. Policies subject to change without notice.

**Signature** \_\_\_\_\_

*I have read and understand all policies and procedures.*